

My Address

My Address

POST CODE

24<sup>th</sup> October 2006

Mr. A. Solicitor  
Some Solicitors  
Address Line 1  
Address Line 2  
Address Line 3  
POST CODE

Dear Mr. Solicitor,

**Re: 1 Somewhere Street (Owner: Mr. A N Landlord)**

I am willing to accept the offer of releasing £290 of the outstanding deposit (withholding £20) that you have put forward in your most recent email (received 23<sup>rd</sup> October). I will accept payment either by cheque, or I can give you my bank details to facilitate an electronic transfer if you prefer.

Provided I receive the payment within a reasonable period of time I will of course take no action with the courts.

Yours sincerely

Richard Irons